

Mount Waverley North Primary School

Vacation Care Information

COST

- \$37.00 per day, plus excursion costs (no half days). Child Care Benefits are available by contacting the Family Assistance Office on 136 150. Vacation Care code required is 555-007-721K.

EXCURSIONS

- Parents are asked to be punctual in dropping off child/ren at least 1/2 hour before the departure time on excursion days.

HOURS

- 7:30 am – 6:30pm – any child remaining after 6.30pm will result in a late pick up fee of \$10.00 for every five minutes or part there of.

CANCELLATIONS

Cancellations must be accompanied by a medical certificate.

WHAT TO SEND WITH YOUR CHILD

- BYO morning tea, lunch – no hot food.
- Coat, hat, sunscreen, and appropriate clothing for seasonal change and excursions – no singlet tops
- Sun Smart policy: It is compulsory for all children and staff to wear hats, sunscreen and sun protective clothing whilst participating in outdoor activities from October to April inclusive.

ANAPHYLAXIA

Students in OSHC are known to suffer from Anaphylaxia – a server allergy to peanuts specifically, but also to nut products in general. Eating of these is likely to lead to severe (life-threatening!) reactions in the children, requiring immediate medical treatment. Even casual contact with peanut butter brought into the room by someone else, for example, could pose a danger.

We have implemented appropriate management strategies to support these students, but wish to politely request that parents consider options other than “nuts” for play lunch and lunch wherever possible for your own children. Each of the students who have this condition is well aware of the need for them not to share food offered by others. We are trying to prevent accidental exposure. If these products are the “only thing my child will eat for lunch”, please advise the coordinator so that we can put strategies in place.

Department of Education Policy does not “ban” these products, but School Council wish to inform you of the situation and seek your co-operation. I know the parents of the children involved would be most grateful of your caring assistance.

AGE REQUIREMENT

- Children must be attending a primary school at the time of enrolment.

HOW TO BOOK

1. ENROLMENT FORM

An enrolment form for all children attending the Mt. Waverley North PS Vacation Care program must be completed prior to child(ren) starting care.

2. BOOKING

To secure a place for your child all advanced bookings can be made 2 weeks prior to Vacation Care commencing.

3. ACCEPTED BOOKING METHODS

(1) **Fax:** completed enrolment forms may be faxed to the school on 9886 1571.

(2) **In Person:** bookings can be made 2 weeks prior to Vacation Care commencing with Joy Burton at Mt. Waverley North Primary School OSHC Program or the school office.

4. BOOKING CONFIRMATION

A confirmation slip will be sent home to confirm your booking. If you have not received confirmation within two days of making a booking, please contact the office or Joy Burton at the OSHC Program.

PERSONAL ITEMS

- Staff will not be responsible for any loss or damage to children's toys, electronic games, etc. Children bring these at their own risk.

Should you have any queries please contact Joy Burton, Director of OSHC, on 9886 5202 prior to Vacation Care commencing or the school office on 9802 3168. Alternatively please refer to the parent handbook for any further information.

**The program's policies manual is available
from the OSHC program on request.**